Public Records Request Timelines

Days waiting for payment removed

- Average of Work Days from Received to Initial Response
- Average of Work Days from Initial Response to Cost Estimate
- Average of Work Days from Paid to Final Resolution
- Count of Received
Explanation of Complexity Ratings

- **Level 1:** Office has responsive records prepared to deliver.
- **Level 2:** Office can easily and quickly collect records from one or two campus locations; responsive records require minimal redaction.
- **Level 3:** Responsive records require redaction and/or the Office of the General Counsel’s advice.
- **Level 4:** Office collects records from multiple campus sources; responsive records are difficult to locate or require forensic production; documents require complex processing and/or redaction; advice required from the General Counsel.
Count and Days to Final Resolution
by Complexity Category

- **Count of Received**
- **Average of Work Days from Received to Final Resolution (minus waiting for payment)**
Public Records Requests

Fees

Fees Charged

- 130, 49% Fee Charged
- 133, 51% Fee Waived

Average Charge by Complexity

Of the 130 that were charged a fee:
- 74 paid (The remainder have either been withdrawn or are still open pending payment).
- 96 were $200 or less